



ROSEHILL SCHOOL

Creating Inspiring Pathways for Real Life Success

He waihanga ara whakahihiri, kia angitu ai

Rosehill School COVID Procedures Post Mandate at Orange Term 2 2022

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1. HEALTH AND HYGIENE

For all staff

Masks

- Mask wearing is strongly recommended indoors when others are around.
- Wearing masks helps protect students, staff and ourselves.
- Mask wearing is not compulsory outside, but you can wear one if you want to.
- Masks are provided for all staff.
- The school provides blue medical masks for staff, cloth masks must have additional filters.

Good Hygiene

- Follow good hand hygiene and cough and sneeze etiquette including:
 - Sanitise hands regularly throughout the day.
 - Sanitise BEFORE & AFTER bathroom/toilet use.
 - Washing hands for 20 seconds between fingers and backs of hands and dry hands thoroughly.
- Physically distance wherever practicable, particularly between adults.

Healthy Environments

- Clean and disinfect high touch surfaces regularly throughout the day and between users.
- Clean used resources at the end of each day.
- Providing separate resources for each student is encouraged.
- Ensure all spaces used are well ventilated with a through draft. Access Co2 monitors from your syndicate leader and check your class ventilation levels regularly.
- Leave the class regularly, leaving all windows and doors open to change air.
- Outdoor learning opportunities are strongly encouraged.
- In cold weather leave windows open 5 to 10cm to allow a through draft and run heating, continue to test air quality, leave the room regularly etc.
- Continue to minimize mixing with students from other areas in the school.
- Remind all involved in the programme of our procedures.

Stay home if unwell – staff

- Stay at home if you are unwell.
- Use a RAT test if you are unsure about your health status. Staff have been given RAT tests by the school.
- When taking RAT tests read and follow the instructions carefully to ensure accurate test results.
- If you return a negative test result but continue to have COVID like symptoms take further RAT tests or consult your GP.
- If you become unwell during the day immediately notify your leader so a replacement can be found and you can go home immediately.
- Contact syndicate leader with any concerns or questions.
- All staff must follow the MOE guidelines for isolating if they or a household member tests positive.

Stay home if unwell - students

- Students must stay at home if they are unwell.
- If a child appears unwell at school, separate from other students and care from them away from others if possible. Contact parents immediately and request the child is picked up. The teacher can give the caregiver who collects the child a RAT test to use at home if they suspect the child might have COVID.
- Families must follow the isolation guides for COVID cases and household contacts.

Vaccination status

- OTs and PTs must be fully vaccinated and have received their booster.
- All staff are asked for their vaccinations status and are strongly encouraged to be fully vaccinated and receiving boosters. At 4.4.2022 all staff are fully vaccinated.
- All staff are asked to supply the school with any changes to their vaccination status, e.g., booster.



- All new staff will be asked their vaccination status. If a potential new staff person does not share their vaccination status, they will be presumed to be unvaccinated.
- All staff will be expected to test themselves if they feel unwell. All staff will be supplied with RAT tests by the school.
- RAT tests will be provided for staff who want to voluntarily undertake twice weekly asymptomatic testing until the end of term 3.

2. ROSEHILL SCHOOL WILL ENSURE

- Staff in satellites are aware of their host school protocols and support with any adaptations that may be required.
- Classes always have adequate staffing and at least one teacher on site.
- Staff are aware that they may need to move classes to cover absent when needed and receive travel allowance if eligible.
- Therapists and leadership may have to help in classes if staffing levels are too low.
- Classes work collaboratively to ensure there are adequate staff.
- Cleaners will clean all areas in use daily.
- Each learning space and spaces will have adequate cleaning kits (i.e., gloves/disinfectant/wipes).
- PPE gear will be available for emergency hygiene situations.
- Masks are available for students and staff.
- RAT tests are supplied for staff and student sent home due to COVID symptoms.
- The database of staff vaccinations status will be kept, securely and in line with privacy guidelines, only until the school knows it is unlikely this information will be needed in the near future. New staff will not be added to this database unless schools are told to reinstate these. The need to hold this database will be reviewed at Green.

3. STUDENTS

- Students in year 4+ will be encouraged to wear a mask if it is safe for them to do so.
- Masks are not compulsory in open spaces and can be taken off in the playground.
- Masks are not required when you are playing sport or engaging in recreational activity outside.
- Staff will support students to understand any changes in their routines or staff.
- Staff will talk to whanau about any specific needs that a child might have in coming back to school and managing our changing situation.
- Classes will teach safe mask wearing.
- All families are encouraged to provide information on their child's vaccination status.

4. PARENT RESPONSIBILITIES

- Ensure their child does not come to school if they are unwell.
- If a child is unwell, they must stay at home.
- A parent or caregiver of a child who is unwell will be expected to pick up their child as soon as they have been contacted by the school.
- To follow the MOE guideline for isolation if their child or someone in their household has COVID.
- Parents dropping their child off at school must wear a mask during drop offs and will stay in their car and at the designated taxi area until a staff person is ready to receive their child. This might be slightly different in different satellite sites; we must follow satellite school expectations.
- Whanau can enter the school if an arrangement has been made, they will be strongly encouraged to wear a mask. The staff person who made the arrangement will support the parent when they are in the school.
- If whanau have concerns about their child returning to school due to vulnerability, they should discuss with the child's teacher or syndicate leader. The school will work with the whanau to make appropriate arrangements.



5. TAXI TRANSPORT

- School taxis will run as normal.
- Taxi drivers will wear masks and current drivers are vaccinated.
- Taxi drivers will stay in their cars and students will be collected and put in taxis by staff.
- Taxi seating plans will be in place, so students sit in the same seat each day.
- Students will wear masks if they can do so safely.

6. HOST SATELLITE SCHOOLS

- Host school principals will be notified of Rosehill's procedures.
- Any questions or concerns raised by the Host school will be addressed.
- Any additional H&S requirements will be followed or negotiated.

7. MEETINGS AND EVENTS

- Staff can attend indoor meetings, if they are wearing masks, and in a well-ventilated space.
- Meeting schedules will be reviewed regularly and may change if required.
- Outdoor events of up to 200 are allowed if important. Mask wearing is strongly encouraged.

8. VISITING OTHER SCHOOL SITES

- Staff can visit other sites if they wear masks and follow hygiene procedures. This includes leadership, therapists, enrichment, relievers, EAs and Outreach.
- Host school will be informed and any site-specific protocols followed.
- Outreach teachers will contact their school and follow each schools' guidelines.
- Staff at sites over break times can use staffrooms and other school facilities if approved by the school and following school protocols.

9. MEETING WITH WHANAU AND CAREGIVERS

- Meetings with families can proceed in person, via phone, zoom etc.
- Meetings at school will be in well ventilated spaces, with masks worn.
- In extreme circumstances home visits may be required, the principal must give permission before any home visits are undertaken.

10. SCHOOL TRIPS

- All trip arrangements must carefully consider COVID risks.
- EOTC forms must be completed for all trips and include COVID risks and solutions.
- Whanau and caregivers must be informed of all trips in advance and have opportunity to discuss COVID planned protections.
- In term 2, 2022, trips must be to open spaces or indoor spaces with good ventilation and not crowded.
- Trips into base school are encouraged and a safe option.

11. NEW STAFF

- Until H&S procedures are approved by the School Board all new staff will be asked for their vaccination status. This will not influence the employment decision.
- Any staff person who does not disclose their vaccinations status will be presumed to be unvaccinated.
- All new staff will go through the COVID procedure as part of their induction before they work with students.
- Staff who have had their positions terminated due to COVID mandates are able to apply for advertised positions and will be considered alongside all applicants.

